Data Protection:
Members Privacy Notice

Last reviewed: July 2026

1. Who we are

The Retired Police Officers Association Scotland (RPOAS) is a membership organisation for

- Retired police officers.
- Spouses or partners of Deceased Full Members, Life Members, Branch Honorary Members.
- Spouses or partners of retired Police Officers who were, at the time of their death, not members of the Association.
- Spouses or partners of Deceased serving Police Officers.
- Woman Police Officers, who, prior to the introduction of the Sex Discrimination Act 1975 (as superseded by the Equality Act 2010), were required to resign due to marriage or pregnancy.
- Retired Police Officers from a non-Home Office Force (e.g., BTP, MOD) and not in receipt of a Pension. from a Home Office police force as defined and having completed no less than 10 years' service.
- Retired members of the Special Constabulary having completed no less than 10 years' service.
- Retired members of Police Support Staff having completed no less than 10 years' service.

We are a Data Controller, under the terms of the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and the Data (Use and Access) Act 2025.

2. What data do we collect ?

When you join RPOAS, we collect and store personal information (data) including:

- Name
- Address
- Date of birth
- Postal address
- Email Address
- Telephone number
- Membership number (if applicable)

3. How we use your data

We use your data to:

- Manage your membership of RPOAS.
- Communicate with you about meetings, events, and Association news.
- Provide updates on pensions, benefits, and welfare issues.
- Notify members of the death of former colleagues.
- Support the running of Branches and the Executive Committee.

We do not sell or share your data with third parties for marketing or commercial purposes.

4. **Our lawful basis for processing your data**

   We process your data under the lawful basis of legitimate interests, in order to manage your membership and provide the services you reasonably expect. In some cases (for example, sharing your data with a third party), we will ask for your explicit consent.

5. **Who has access to your data ?**

   Your data may be access by:

   - Your own Branch Officials
   - National Executive Officers
   - RPOAS Administrator and Deputy
   - Web Administrator and Deputy

Third-party providers (such as IT or website hosting companies) may also have access under strict contracts that ensure data protection

6. **How long we keep your data**

   Membership data is retained for the duration of your membership.
   - When you leave RPOAS we normally delete your data within three months, unless required to retain it for legal or historical purposes.
   - Financial records are kept for six years in line with accounting requirements.

   A full retention schedule is available in our Data Protection Policy

7. **Your Rights**

   You have the following right under UK GDPR:
   - Access to your personal data (a copy of what we hold about you).
   - Ask us to correct inaccurate data.
   - Ask us to delete your data ("right to be forgotten").
   - Restrict or object to how we use your data.
   - Request a copy of your data in portable format.
   - Complain to the Information Commissioner (IC) if you are unhappy with how we handle your data.

8. **Data security**

We take appropriate technical and organisational measures to protect your personal data, including secure storage, restricted access, and password protection.

9. **Data breaches**

If we become aware of a personal data breach that may put your rights and freedoms at risk, we will inform you and, where legally required, report it to the IC within 72 hours.

10. **Links to other websites**

Our website may contain links to other websites that are not operated by the Retired Police Officers Association Scotland (RPOAS). If you follow a link to another website, please note that these sites have their own privacy policies, and we do not accept any responsibility or liability for their content or We encourage you to read the privacy policy of any external website you visit.

11. **Contact us**

National Secretary / National Assistant Secretary:

- **rpoas-sec@rpoas.org.uk**
- **rpoas-assist-sec@rpoas.org.uk**

- - - - - - - - - - - - - - -

end